

ARENA GUIDELINES MADISON COUNTY FAIRGROUNDS

1. Pick a date and okay it with the Fair Manager. Cost of using the arena will be worked out with the Fair Manager.
2. Proof of insurance must be shown to the Fair Manager before the start of an event.
 - a. Name of event producer or responsible party should be attached to insurance. Please make copies of the attached waiver and have your participants all sign a copy.
3. Prior to event, the responsible party will walk through the arena area with the Fair Manager or the arena director to identify any repairs needed. This protects the responsible party from any prior damage. If horse stalls, grandstands, etc. are being used, they should be checked out also. Then after the event, event sponsor is responsible for any damage.
4. Watering of the arena is up to the event sponsor.
5. Event producer must supply hay for any stock being used.
6. No sand will be hauled into the arena. If there is standing water, a sump pump can be used to drain the arena.
7. The arena will be drug by the management before the event and then it is up to the event sponsor to use the drag provided to drag it any more if needed. If you bring your own drag, do not dig more than five inches, or depth of sand.
8. High voltage electric and water lines run through and around the arena, **NO POSTS ARE TO BE POUNDED INTO THE GROUND WITHOUT PERMISSION OF THE FAIR MANAGER.**
9. If horse stalls are used, it is the responsibility of the event producer to clean the stalls within one week of the event or pay the Fair Management \$15 per stall. When cleaning stalls, pile manure four feet in front of stalls and close stall gates. Fair management will haul manure.
10. Garbage barrels are provided. At the end of your event, pick up all garbage from the grounds, grandstands and bleachers. Haul the full garbage bags to the dump.
11. Sweep and clean garbage out of the announcer stand and office.
12. Do not cover any of the existing sponsor signs in the arena.

13. Leave gates as you found them.
14. Ambulance or QRU is up to the event sponsor. They can be reached at 406-842-5969.
15. NO SMOKING in the announcer stand or the office/concession stand.
16. The restrooms on the Fairgrounds will be open, but if you are having a big event, you might want to get porta potties. There are no restrooms very close to the arena.
17. All Barrel Racing events must enter at the east end of the arena and run with a closed gate.

During all arena events, the gates will be managed by the event producer in the best interests and for the safety of the crowd, livestock, and contestants.